

The Productive Day

Break Free from Procrastination!

Become a Productivity Powerhouse and Get More Done!

Join our next program and learn how to:

- Clear the Chaos
- Overcome Procrastination
- Get into Flow
- Achieve your Goals



PROGRAM OVERVIEW: THE PRODUCTIVE DAY

How to Overcome Procrastination and Get More Done!

Time is a unique resource. Are you using it wisely or wasting it? If you're caught in the Time Trap and are Busy rather than Effective, this program will provide practical strategies to help you gain control over your day.

The Productive Day will help you to get more done in a day than you used to in a week.

Learn shortcuts and strategies to eliminate time-wasting habits, overcome procrastination, improve personal planning and organisation, and clear your Inbox.

Be more productive on a daily basis and finally get things ticked off your list, once and for all!

Streamline your work habits and become a Productivity Powerhouse.

PROGRAM TOPICS: WHAT YOU'LL LEARN

- Create systems, rituals and habits that dramatically speed up your task times
- Clear the mental and physical chaos and clutter that is slowing you down
- Use technology to power up your productivity
- Be more focussed, targeted and in flow
- Develop daily, weekly and monthly work plans that get done
- Help you tick items off your list faster and smarter.



FACILITATOR: SHARON KAIBEL Director & Principal Consultant at AchieverNet

Sharon is known for her interactive, engaging and high energy training sessions. With consistent feedback of 'Awesome', "I was engaged ALL DAY", "Professional and worth every moment", "Best program I've ever attended", Sharon knows her stuff and enjoys helping others achieve their goals.

Sharon is a Speaker, Trainer and Coach with over 25 years' in Business. She is passionate about using technology to streamline processes and become more effective and enjoys helping people achieve more in less time. The Productive Day will provide you with practical strategies to get more out of your day with less effort.

REGISTRATION FORM THE PRODUCTIVE DAY

Please complete and email back to info@achievernet.com

Date:	_____	Participant Name(s):	
Contact Name:	_____	1.	_____
Position:	_____	2.	_____
Organisation:	_____	3.	_____
Address:	_____	4.	_____
	P/C: _____	5.	_____
Phone number:	_____	6.	_____
Mobile:	_____	7.	_____
Email:	_____	8.	_____

Total Investment:	Payment by (Please tick): <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Direct Deposit																
	Please make direct deposits to AchieverNet BSB 105086 Ac No 053 992 140 Use Contact Name as reference and email this completed form to info@achievernet.com																
Card Number:												Exp	/	CSC			
Name on Card:										Signature:							

2016 PROGRAM DATES

1 March 2016
31 May 2016
30 August 2016
29 November 2016

PROGRAM TIMES

9am – 4.30pm
Registration from 8.30am
CBD Venue - advised on booking.

PROGRAM INVESTMENT

\$595 per person

Includes full day training, full colour workbook, lunch, refreshments and GST.

For 3 or more attendees from the same organisation, a \$50 discount per person will apply.

\$4160 Per Corporate Table of 8

A \$75 discount per person will apply.

**This program can also be run in-house.
Please contact AchieverNet for a proposal.**

Cancellation Policy

All cancellations / transfers must be received in writing. No refunds will be given within 30 days of event. A 10% administration fee will apply to all cancellations. A substitute participant is welcome with written notice prior to the event if you are unable to attend. AchieverNet reserves the right to change the Speaker, the advertised price or the venue.



☎ 1300 402 722

☎ 0411 690 838

✉ info@achievernet.com

🌐 www.achievernet.com

📍 PO Box 170, Glen Osmond SA 5064